

Basic Computer Usage

8 Hours

This is a hands-on workshop for those interested in learning the basics of successfully getting started in today's computer realm. This workshop is intended as a refresher for moderate level users and an introductory course for new computer users. Upon completion of this workshop students will have a solid understanding of the following topics:

- Introduction to Computers
- Common Input Devices and Connectors
- Common Output Devices and Connectors
- File Types
- Internet Basics
- Common Communication Tools
- Hardware and Software Basics

Classes will be held on Mondays & Wednesdays from 5:00pm-9:00pm in the Jeff Tech IT Academy.

Course Number: 111

Course Length: 8 hours

Course & Supply Costs: \$89.00

Class Dates: Fall 2019

You can register and pay for the class using a credit card online with the Online Registration and Payment system or, for those individuals that do not wish to pay online should open, print and complete the Evening School Application and submit the application and payment to Jeff Tech via US mail or in person at the school office. Classes are filled on a first come first serve basis.

[CLICK HERE REGISTER AND PAY ONLINE](#)

Please contact the Adult Education Office by phone at 814-201-9837 or email to mnbundy@jefftech.us for additional information.

As always, Thank you for choosing Jeff Tech!