

Continuity of Education Plan

School District	Jefferson County – DuBois AVTS (Jeff Tech)
Superintendent	Barry Fillman - Director
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Website	www.jefftech.info

Goal of Plan

All students will receive planned instruction and will be provided the support to do so. All the activities involved will support the goal of assisting students completing their courses successfully and meeting graduation requirements.

Overview of Plan

As a comprehensive, full-time CTC our plan has to address the academic and career and technical needs of all of our students. In previous years we designed a system in which all of our curriculum areas are broken into individual competencies. Over the course of the current school year, students will continue to work on competencies in each course they are enrolled in. For our Continuity of Education Plan, we are going to provide all of our students with the opportunity to receive the support needed to reach the competent level on tasks assigned to them. Students will continue to work through the curriculum while the plan provides the needed flexibility between online and in person learning to allow for seamless transition between the two. In the Red phase, students will receive all of their instruction online. In the yellow phase, students will attend school on alternating days and will have their technical area classes scheduled for the day they are physically in attendance. Special Education students will be able to attend both days to receive additional support. During the Green phase, all students will return with protocols in place to assure distancing.

Expectations for Teaching and Learning

All students (Grades 9-12) will be scheduled in the classes they should have. Students will remain in those classes regardless of the phase and resulting method of delivery we are currently in. They will move to online delivery as needed on a graduated basis. Students will work to achieve competencies in their subjects. Teachers will make available online the same content that students would learn in the physical classroom.

Communication Tools and Strategies

The larger community can continue to utilize the Jeff Tech Facebook page and our website – www.jefftech.info for the most up to date information. We will continue to share all updates with the press. Jeff Tech administration will also continue to send out phone messages, letters and emails

directly to the parents and guardians of all students registered with Jeff Tech as any relevant information becomes available. All staff will be available during school days to assist students and their families.

Access (Devices, Platforms, Handouts)

Students will each receive a school distributed laptop for the first time this year. We are assessing the needs of each individual student as they register. Students without internet access will receive preloaded content for continuity of their education and staff will work Teachers will use Google platforms, our in house Canvas platform and the school email to facilitate student learning when remote learning is necessary. Students will also be able to access content specific online platforms.

Staff General Expectations

Staff are to have their first month of content prepared online prior to the beginning of the school year. This will facilitate a seamless transition to online if needed and be a resource for all students regardless. They are to design activities tailored to the needs of students and offer feedback directly to students to help them achieve competency in assigned skills.

Student Expectations

Students are expected to attempt the skills and seek guidance as needed. They will have access to communication with their teachers when not physically present and are to utilize this for any assistance. Students should utilize their guidance counselor, administration and special education staff for any supports that are needed.

Attendance / Accountability

Students will need to document attendance in each remote class for the day they have it, along with completing the assigned work and making corrections as needed. Competency in a skill is the accountability measure for each student. When on campus, professionalism grades will be given.

Good Faith Efforts for Access and Equity for All Students

Parents should address any needs that they have for alternative delivery or additional support. By transitioning to providing each student a laptop and by providing content directly to students with no internet access we will make sure all students have equitable access. Guidance counselors are planning with administration to address student needs on an individual basis.

Special Education Supports

Special Education staff will support students on their caseload and provide support on tasks that are assigned to students in their classes. They will support families and fellow staff members and remove barriers. They will continue to make sure accommodations supporting student needs are in place.

EL Supports

EL supports will continue to be offered through the sending districts.

Gifted Education

Any gifted will be provided an opportunity to advance and further expand skills. These activities will be tailored to the individual student and their career goals.

Building/Grade Level Contacts

School Phone Number – (814) 653-8265

9th and 10th Grade Counselor - Jessica Schwabenbauer - JASchwabenbauer@jefftech.us – ext 179

11th and 12th Grade Counselor - Brock Bovaird – bjbovaird@jefftech.us – ext 120

School Nurse – Donna Overman – dloverman@jefftech.us – ext 168

IT Director – Robbie McMeekin - RIMcMeekin@jefftech.us – ext 114

Special Education Supervisor – Amber Hathorn – ashathorn@jefftech.us – ext 142

Principal – Melissa Mowrey – mkmowrey@jefftech.us – ext 129

Director – Barry Fillman – bwfillman@jefftech.us – ext 119

Resource Links

For information on this constantly evolving situation, families are encouraged to monitor the Jeff Tech Facebook page as well as the Jeff Tech website at www.jefftech.info

All parents should also make sure that their contact information is kept up to date to allow for contact from the school.