JEFF TECH

576 VO TECH ROAD REYNOLDSVILLE, PENNSYLVANIA 15851-6368 (814) 653-8265 FAX: (814) 653-8425

ATTENTION PARENT/GUARDIAN AND STUDENTS:

Jeff Tech requires that all of the following forms be signed by students and/or their parent/guardian. When proper signatures are completed, the students are to return the forms to their Jeff Tech shop instructor. These forms will then be retained for reference in the individual student's file.

Required forms include:

JEFFERSON COUNTY-DUBOIS AVTS PARENT/STUDENT REQUIRED SIGNATURES

PHOTO/VIDEO/WEB SITE RELEASE FORM

USE POLICIES FOR INTERNET AND COMPUTER TECHNOLOGY

Please note that a copy the Parent/Student Handbook is accessible on-line by logging onto the Jeff Tech website at: www.jefftech.us. After logging into our site, do the following:

Under the "High School" tab click on "Public Forms and Docs" Under the "Informational Documents & Links" heading Click on: "Parent/Student Handbook" Please read over the Parent/Student Handbook.

Once again, the attached forms are to be signed and returned to the student's shop instructor.

If you do not have computer access, hard-copies of the forms will be available. Students can request the forms by stopping in at the Main Office.

DEADLINE FOR RETURNING THE FORMS IS: September 9, 2022

(Thank you for your prompt response and cooperation!)

JEFFERSON COUNTY-DUBOIS AVTS PARENT/STUDENT REQUIRED SIGNATURES

Please check boxes preceding document titles if you have read, understand, and agree to abide by stated terms.

[]	STUDENT HANDBOOK		
		I have read the student handbook for Jeff Tech and agree to abide by the policies and procedures as set forth for the 2022-23 school year.		
[]	SAFETY PLEDGE/STUDENT INSURANCE		
		I am aware of this safety program and will encourage my child to uphold the required safety standards. I understand that Jeff Tech does NOT carry insurance to cover medical expenses for injuries to students while in attendance. I am aware that SUPPLEMENT INSURANCE is available through my home school at a very reasonable cost.		
		I have adequate medical coverage and do not need student insurance.		
		I have purchased or will purchase Student Insurance from the home school.		
[]	NO TOBACCO, DRUGS AND/OR ALCOHOL POLICY		
		I have read and understand the policy which prohibits the use or possession of tobacco, drugs, and/or alcohol at Jeff Tech.		
[]	GRADING AND ATTENDANCE POLICY		
		I have read and understand the grading and attendance policy at Jeff Tech.		
[]	FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)		
		I have read the FERPA Notice. I understand that unless I notify Jeff Tech, in writing, within 30 days of the date of the FERPA Notice, Jeff Tech may release the designated directory information without my prior consent.		
[]	PHOTO RELEASE POLICY		
		I have read the Photo Release information. Unless checked below, Jeff Tech <u>may</u> use a photo of my child without further consent for promotional purposes.		
		Jeff Tech <u>may not</u> use a photo of my child without further consent for promotional purposes.		
[]	THREATS/WEAPONS/VIOLENCE POLICY		
		I have read and do understand the Weapons/Violence policy at Jeff Tech.		
[]	LOCKER SEARCH AND INTERNET USE POLICY		
		I have read and do understand the Locker Search Policy and the Internet Use Policy at Jeff Tech.		
[]	PRESCRIPTION/NON-PRESCRIPTION MEDICATION		
		I have read and do understand the policies concerning the use of medication on school property contained in the student handbook.		
	Ci	rcle your home school: Brockway Brookville DuBois Punxsutawney		
Student Name: Shop: (Please Print) (Please Print)				
		udent Name: Shop: (Please Print) (Please Print)		
	Student Signature: Date:			
	76	rent/Guardian Signature: Date:		

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PHOTO/VIDEO/WEB SITE RELEASE FORM (2022-2023)

Dear Parent/Guardian:

On occasion, representatives from and/or employees of Jeff Tech wish to photograph, videotape, and/or interview individuals in connection with school programs, projects, or events.

In order to release photographs, video footage, and/or comments, and/or to post on school web sites, we need written permission. To give your consent, please complete the form below.

1

I,, parent/gua	ırdian of ,
give permission for my child to be photograp	ohed, videotaped, and/or interviewed by
representatives from and/or employees of Je	ff Tech for educational or public relations purposes.
authorize the use and reproduction by Jeff T	Tech or anyone authorized by Jeff Tech any and all
photographs and/or videotapes taken of my	child, without compensation to me/my child. All
these photographs/video recordings shall be	the property, solely and completely, of Jeff Tech. I
waive any right to inspect or approve the finis	shed photographs/videotapes, and the sound track,
script or printed matter that may be used in c	onjunction with them.
Parent/Guardian signature:	Date:
Address:	
OR [] I am 18 years of age or older and I g on my own behalf.	give my consent without reservations to the foregoing
Signature of subject:	Date:
Address:	

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USE POLICIES FOR INTERNET AND COMPUTER TECHNOLOGY (2022-2023)

Please read the following policies which govern the use of Internet, computer equipment, and computer software at Jeff Tech.

- 1. JEFF TECH reserves the right to monitor usage of the Internet and related computer technology, including but not limited to, electronic mail.
- 2. All use of the Internet, computer equipment, and computer software must be in support of the educational program in which I am enrolled at JEFF TECH.
- The Internet, computer equipment, and computer software will not be used for illegal activities, for profit purposes, non-school related activities, lobbying, advertising, to transmit or receive offensive materials, hate mail, or discriminatory remarks.
- **4.** Users shall not intentionally seek information on, obtain copies of, or modify files, other data, passwords belonging to other users, or misrepresent other users on the JEFF TECH network or the Internet.
- **5.** Use of Internet, computer equipment, and computer software for fraudulent or illegal copying, communication, or taking and/or modifying material in violation of law is prohibited. Offenders will be referred to appropriate authorities.
- 6. Loading or use of unauthorized games, programs, files, or other electronic media is prohibited.
- **7.** The illegal use of copyrighted software is prohibited.
- **8.** The network shall not be used to disrupt the work of others. Hardware or software shall not be destroyed, modified, or abused in any way.
- **9.** The user shall be responsible for damages to the equipment, system, and software resulting from deliberate or willful acts.
- **10.** Only software purchased by JEFF TECH may be installed and used on school computers and networks. No software is to be installed unless verified for legal ownership and scanned for viruses by the JEFF TECH Information Technology Department.

The use of the Internet is a privilege, not a right. Failure to follow the policies listed above may result in disciplinary action or cancellation of the privileges.

Student Signature Area					
By signing this form, I understand and agree to all terms outlined above concerning my use of the Internet,					
computer equipment, and computer software at JEFF	F TECH.				
Print Student's Name	Student's				
	Signature				
Parent/Guardian Signature Area					
By signing this form, I understand and agree to a	all terms outlined above concerning my child's use of the Internet,				
computer equipment, and computer software at JEFF	F TECH.				
Print Parent's/Guardian's Name	Parent's/Guardian's				
	Signature				